

WELCOME TO HILL LEARNING ACADEMY

2021-22



Staff

- Mr. Constance, Principal
- Ms. Dominguez, Dean of Students
- Mrs. Tanner, Counselor
- Mrs. Collea- Anderson, Counselor
- Mrs. Hanna, Admin Assistant
- Ms. Ruiz, Registrar

- Teachers:

Mrs. Porras, English
Mrs. O'Hara, English
Mr. Higgins, Social Studies
Mrs. Ferguson, Math
Mr. Ferrell, Science
Mrs. Kriel, Math

Mrs. Chandler, Supervisor
Mrs. Swope, Counselor
Mrs. Parada, Registrar

Mr. Hartley, English
Mr. Raj, Social Studies
Ms. Griffin, Math
Mr. Vivian, Math
Ms. Braddy, IEP Case Manager
Mrs. Castillo, Science-Math

CUSD CULTURE

Chandler Unified School District is dedicated to providing our students with the opportunity to receive a quality education. We will focus on creating a safe and drug-free environment as we provide students with the knowledge, skills and attitudes necessary to be lifelong learners and responsible citizens.

Student Responsibilities

1. *Respect the rights of others* Students have a right to an education without interference from others.
2. *School attendance* Students have a responsibility to attend school daily and to be on time.
3. *Complete work assignments* Students are responsible for completing all class work and homework on time. It is the student's responsibility to get homework or make-up work for absences.
4. *Prepared for class* Students have a responsibility to bring to class any necessary books and materials that may be required to actively participate in class assignments and/or activities.
5. *Respect public property* Students have a responsibility to respect and to protect all school property, materials and equipment.
6. *Show respect* Students have a responsibility to demonstrate respect for other students, faculty, staff, community members and themselves.
7. *Obey school rules* Students have a responsibility to know and obey rules and regulations in order to provide a safe and positive learning environment.
8. *Cooperate with school staff* Students have a responsibility to maintain a safe, orderly environment, and have an obligation to cooperate with school staff, authorities and peers.

Ken “CHIEF” HILL Learning Academy

VISION

- To empower students to reach their full potential, equipping them with skills essential for success.

MISSION

- Hill Learning Academy enriches the community through an accountable, respectful, safe environment that ignites within students a desire to learn, instills honesty and responsibility, and develops compassionate citizens while providing tools vital for academic, vocational, and social success.

Attendance

The Hill Learning Academy Attendance Policy shall be as follows:

Call (480) 812-7150 before 9:00 a.m. the day of your child's absence. All absences must be excused within 24 hours. Please provide the following information:

Attendance is taken each period. If students are truant to any or all classes during a particular day, they will be reported to administration, and a call may be made to parents/guardians.

It is a student's responsibility to arrange for all make-up work following an excused absence.

Any student who is absent 10 consecutive school days will be dropped per district policy unless there are extenuating circumstances.

Attendance

In order to be successful in a credit recovery program, students must be in attendance. On average, we have 45 days each school quarter. Student success is directly related to the amount of time they spend in the classroom.

If your student misses 10 class periods, excused or unexcused, they can be dropped from the class and receive an “F” on their transcript. Students will be notified by the classroom teacher when they reach 5, 7, 9, and 10 absences. Parents will be notified at 5, 9, and 10. We will also utilize our attendance department to notify when students have missed classes.

Tardies

Tardies are only excused when there is an unusual emergency and the school is notified by the parent/guardian.

BUZZ

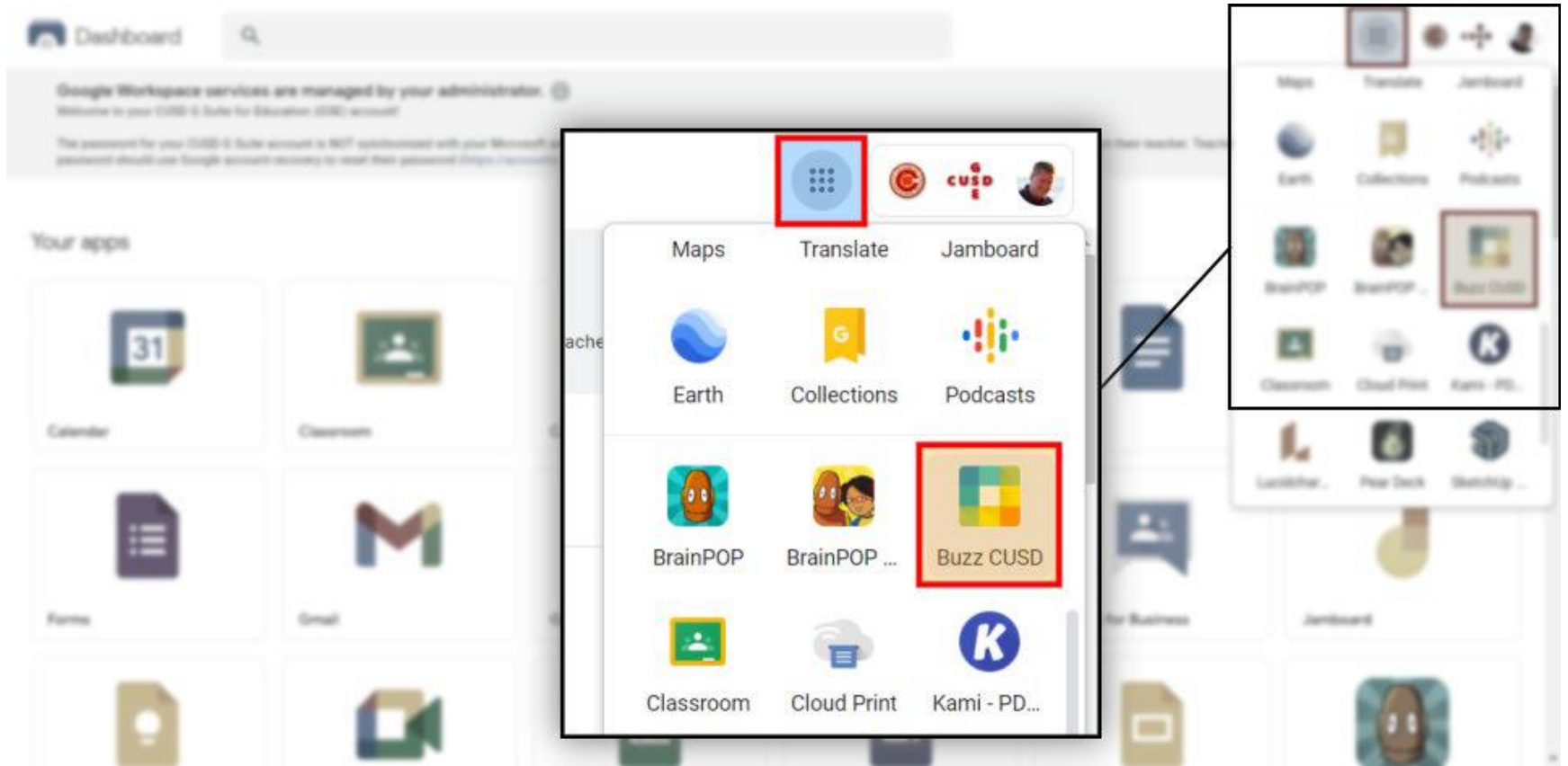
Agilix Buzz – Student Login

Agilix Buzz is our online learning system in Chandler USD. The URL used to access your Buzz courses is different depending on which school you attend, so it's easiest to log on through your CUSD Google account.

Using your GSE account

Use this link to log in to your CUSD Google account, or if you're already logged on to your Google account, just open one of your Google apps like Drive, Gmail, etc. You should see a **Google apps** icon in the upper-right corner of the screen that looks like the one highlighted in **blue** below. When you click on that icon, a list of apps should appear, and if you scroll down, you should see an app whose name is **Buzz** followed by **an abbreviation for your school** (like the **Buzz CUSD** app highlighted in **orange** below). Just click on this app to go directly to your Buzz login page, where you will be logged in automatically to Buzz.

BUZZ



BUZZ

- **What if I see two different Buzz apps listed?**
- There may be rare instances where a lag in data transfer causes two different Buzz apps to appear. If one doesn't work, please try the other.
- **What should I do if I get a 403 error when I click on it the Buzz app?**
- If you get a 403 error, please try clearing your cache and cookies (choose "all time" for the time range). Afterwards, log in to your Google account and try clicking the Buzz app for your school again.

BUZZ

Students must pass ALL assignments with at least a 60% in all areas in order to receive credit. A signed syllabus must be returned, all notes must be completed, and all essays must be completed prior to the final exam being assigned to the student. Only the grading teacher can assign the final exam for the student.

If a student finishes a BUZZ class ahead of schedule, and has an additional BUZZ class added to their assignment list, they must begin and complete the class within the time frame given.

All BUZZ classes will be evaluated/updated every 2 weeks. A current grade for the class will be sent home at that time (bi-weekly).

Student Conduct & Consequences

- Cheating & Plagiarism
- Bullying & Harassment
- Smoking & Controlled Substances
- Lockdown/Fire Drill expectations
- Dress Code Standards

What is...

- **CHEATING**-The unauthorized use of materials to enhance performance on educational assessments of any kind. This includes tests, quizzes, and homework.
- **PLAGIARISM**-The unauthorized use or copying of written materials without proper citations, or the passing of another individual's written materials as your own.

TYPES OF CHEATING

- Use of technology to search for answers on assignments
- Theft or alteration of another's materials
- Theft of keys to tests or study guides
- Cheating on tests
- Collaboration without authority
- Fabrication or falsifying of data, citations, or authorities,
- Plagiarism of any kind

Using the Internet without permission

- If you are found on an Internet site – without permission – you will be dropped from your class and earn an F on your transcript.
- Here's why: Students have cheated in the past.

CONSEQUENCES

- Students found guilty of cheating and/or plagiarism will be dealt with severely. Students found on any unauthorized internet website at any time in the classroom may be dropped from the class resulting in an “F” on their transcript. Additionally, the guilty party may be expelled.
- Make-up tests or assignments will not be offered if this occurs.

Definition of Bullying

Systematic and chronic infliction of emotional or physical hurt to a student or teacher;

Creates an intimidating, hostile, or offensive educational environment;

Causes discomfort or humiliation



Examples of Bullying Behaviors

Direct Bullying:

Physical violence (Hitting, kicking, shoving, spitting...)

Taunting, teasing, racial slurs, put-downs, name –calling

Threatening, obscene gestures

Stealing money and/or possessions

Indirect Bullying:

Getting another person to bully for you

Spreading rumors

Cyber-bullying

Definition of Harassment

Any threatening, insulting or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct directed against a student or school employee that:

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- Places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property.
 - Has the effect of substantially interfering with a student's educational performance, opportunities, or benefit; or
 - Has the effect of substantially disrupting the orderly operation of a school.

EXAMPLES OF HARASSMENT

Unwanted or unwelcome behavior that demeans or threatens the victim resulting in a hostile environment, harassment is based on:

Race, color, or national origin (Title VI of Civil Rights Act, 1964)

Sex (Title IX, Education Amendments, 1972)

Regardless of the sex of the offender (applies to same sex);
prohibition of gender-based harassment based on sex or sex-stereotyping

Disability (section 504, Rehabilitation Act, 1973 Title II,
ADA, 1990)

Other legally protected status such as: religion, religious practices actual or perceived sexual orientation, gender or weight.

What to Do When You Witness or Experience Bullying/ Harassment

TELL SOMEONE!!!

Talk to a trusted Teacher, Counselor, or Administrator as soon as possible whether you are a victim or a witness. Your reports can be kept anonymous if you prefer. Hill Learning Academy is a SAFE place for ALL students, and we want you and everyone to feel SAFE, CARED ABOUT, AND PROTECTED HERE.

Consequences for Violating the Bullying/ Harassment Policies

In-school suspension

Off-campus suspension

LTS from the school

Expulsion from Chandler Unified School District



Examples of Banned Substances

- The use and possession of tobacco or controlled substances, along with the sale/distribution of drugs on school property or at school events is prohibited.
- “Tobacco” is defined as:
 - Cigarettes/Cigars
 - Oral Tobacco
 - "Vape" machines, electronic cigarettes, and/or any type of vapor inhalant used for tobacco, marijuana, etc.

Examples Contd.

- "Drugs" are defined as:
 - All controlled substances prohibited by law
 - Any mood altering "drug" yet to be regulated
 - Alcoholic beverages
 - Prescription medications
 - "Over-the-counter-medications"
 - Exceptions: authorization by school administration

CONSEQUENCES

- A student that uses or possesses any form of tobacco, alcohol, or a controlled substance, i.e. marijuana etc., will be subject to disciplinary action by Hill Academy Administration, and also subject to prosecution in accordance with all relevant provisions of state and federal law.

Goal of a lockdown

- To make sure everyone is safe and we know where you are.
- That's why, we need you to stay in your room, safely, with the door locked.
- You need to sit in a safe corner and be quiet. Talking is not allowed.

FOLLOW THE RULES

DRESS CODE PURPOSE



Demonstrate respect

Practice adult expectations

Safety



HIGH SCHOOL



Appropriate Clothing

Tee shirts (no profanity, no offensive images or slogans, no sexual/drug/alcohol references)

Shoulder-width sleeves (boys and girls)

Finger-tip length skirts/shorts

Collared shirts, jackets, sweaters

Shoes, sandals (no bare feet)



HILL LEARNING ACADEMY

Inappropriate
Clothing



Spaghetti straps or see-through clothing

Spandex not covered

Exposed back, midriff (belly button), cleavage
buttocks



Exposed underwear (straps or sagging)

Slippers or pajama pants

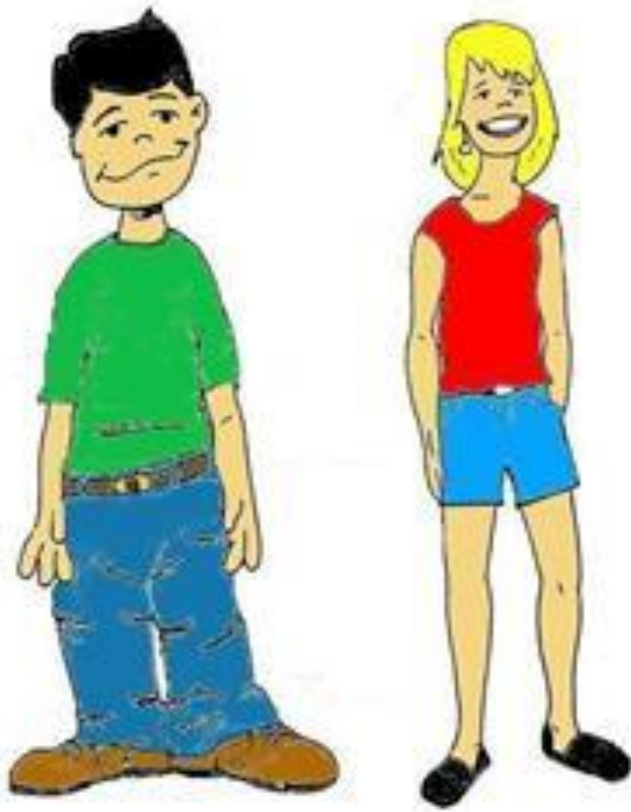
Clothing with excessive holes



HILL LEARNING ACADEMY

Dress Code Examples

All examples apply to both male and female students



Dress Code Do NOTs:

All examples apply to both male and female students



JUNIOR HIGH DRESS CODE



Appropriate Clothing

Solid black, navy, gray or white polo shirt. Black, navy or white t-shirt/cami may be worn under.

Boys: black or khaki shorts or pants. Must be belted at the waist. **NO SAGGING**

Girls: black or khaki shorts, pants, or skirts. Skirts and shorts must be finger-tip length or longer.

Socks and jackets must be solid black or white. No logos or insignia allowed.

Closed toes shoes must be worn. No Slides.
Monitoring devices must be covered

JUNIOR HIGH DRESS CODE

Inappropriate Clothing



No slippers or pajama pants

No jeans, leggings, yoga pants, or spandex

No body piercings (except ears)

No exposed back, midriff (belly button), cleavage or buttocks

No hoods, hats, or sunglasses

No backpacks in the building



HILL LEARNING ACADEMY



**NO
BACKPACKS**
Sorry for the inconvenience.



HILL LEARNING ACADEMY

Consequences of Violating Dress Code Policy

Teacher ask you to fix it (remove hat, take off jacket, etc.)

Student sent to office to change into appropriate clothing

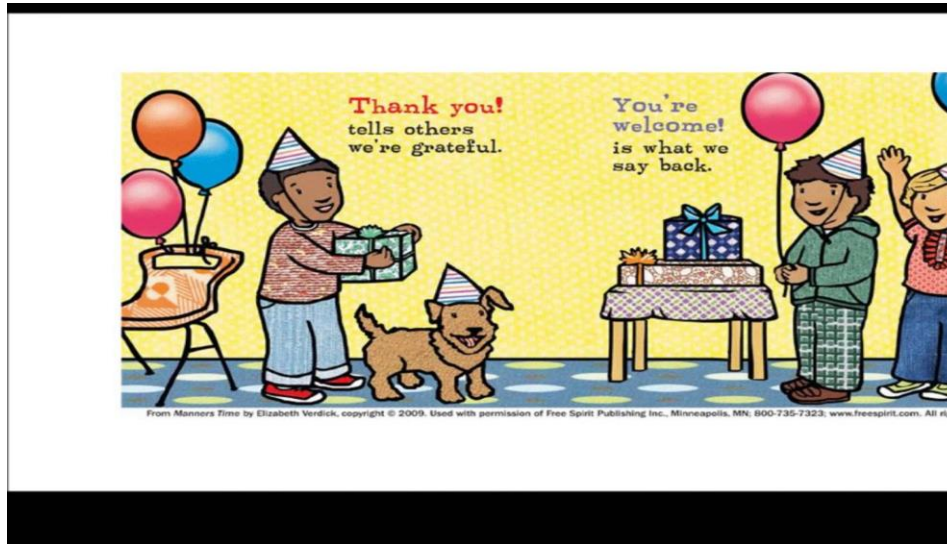
Refusal to comply will result in suspension

Hill Learning Academy has the goal of developing young adults that are civil, polite, and respectful with the ability to develop good academic habits. These goals help to foster a responsible citizen that will be prepared to handle real-life experiences outside of Hill Academy. Student conduct and behavior are essential to help advance these goals.



As a student, you will conduct yourself in a professional manner as if you were at a job site. Your education at Hill is your Job. To succeed at Hill Learning Academy you will conduct yourself in the following manner:

Use Courteous Language at All Times.....



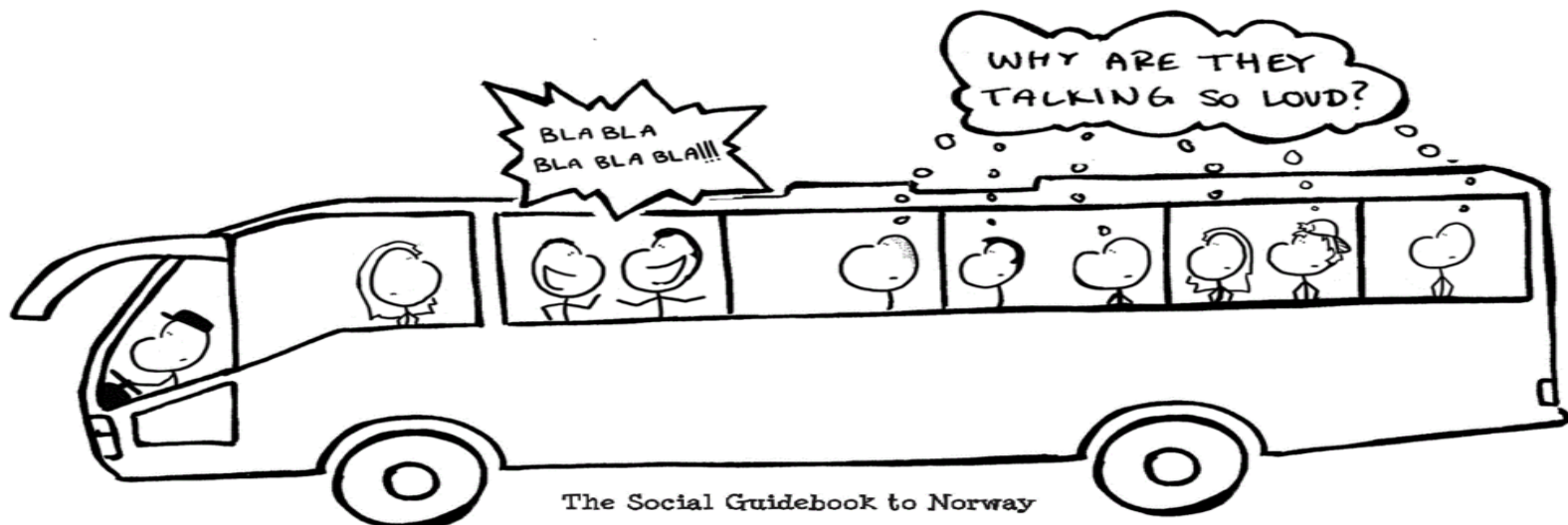
Refrain from Using Public Display of Affection.....



Be in your seat when class begins....



Do not disturb others or interrupt the learning process.....



Treat all adults and peers with dignity and respect at all times...



Attend School on a regular basis. Your success depends on it.



Adhere to all rules within both district and site policy handbooks.



**KEEP
CALM
&
FOLLOW
THE RULES**

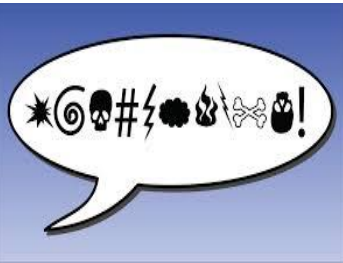
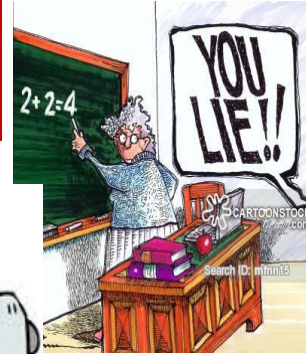
Everything you do in life will have rules and regulations. Learn to play by the rules and what is expected of you and you will be successful

**THE GAME OF LIFE IS
NOT SO MUCH IN
HOLDING A GOOD
HAND AS PLAYING
A POOR HAND WELL.**

Negative Behaviors and Conducts that are not tolerated



THERE IS
NO EXCUSE
FOR
COMPUTER
MISUSE



Bullying

dailymotion



Electronics on campus

- Personal cell-phone usage – without permission of the teacher – is not allowed.
- Examples of what is not allowed:
 - Texting another person
 - Calling someone
 - Music
 - Snap chats, Facebook, Instagram
 - Games
 - Pokemon Go

Electronics and music

- We follow the “set it and forget it” policy. That means set it to the music you want to hear and leave it.
- If you are not doing your work, your device will be confiscated and sent to the front office.
 - 1st offense: Your phone or electronic device will be given back to you at the end of day.
 - 2nd offense: Your phone or electronic device must be picked up by your parent and will not be returned to you.

Student Confinement

- Confinement is defined as leaving a student alone in an enclosed space.
- CUSD has chosen not to utilize the practice of confinement for disciplinary purposes.
- ARS 15-843(B)(9)(b) allows an exemption to obtaining prior written consent when the school principal or teacher determines that the student poses imminent physical harm to self or other in an unanticipated situation.
- At your enrollment meeting, you signed acknowledgment of parental notification and consent.

BEHAVIOR AND DISCIPLINE GUIDELINES

<u>OFFENSES</u>	<u>CONSEQUENCES</u>
<p>**Please note that not all offenses are listed and the consequences are not limited to only the offenses listed. All offenses are subject to district discipline procedure.</p>	
<u>Minor Offenses</u>	<u>Minor Offenses Consequences</u>
<p>Unprepared for School (writing utensil, folders, etc) Cell phone & Electronic Use Without Permission Disruption of the Learning Environment Insubordination/Defiance/Disrespect Inappropriate Language Making false statements Leaving classroom without permission</p> <p>*Cheating/Plagiarism</p>	<p>1st Phone call home 2nd Offense- Report + Call Home + ISS for the period (lunch/break) 3rd Offense – Report + Call Home + ISS for ½ day (lunch/break) 4th Offense – Report + Call Home + ISS for full day (lunch/break) 5th Offense – Begin Major Offenses (A) Consequences</p> <p>* See teacher syllabus</p>
<u>Major Offenses</u>	<u>Major Offenses Consequences</u>
<p>Profanity Hate speech & derogatory remarks (e.g. sexual orientation, religion, race) (directed at another person) Leaving campus without permission Threatening/Intimidating – one way interaction Verbal Altercation – two way interaction Play fighting ISS violations **These offenses may result in increase of step depending on severity.</p>	<p>1st time -- report + call home + 1 day OCS 2nd time -- report + call home + 3 days OCS 3rd time -- report + parent meeting + 5 days OCS 4th time -- report + parent meeting + 7 days OCS 5th time -- report + parent meeting + 9 days OCS</p>
<u>Other Offences</u>	<u>Additional Offenses Consequences</u>
<p>Teacher Harassment/Abuse</p>	<p>Report + parent meeting + 9 days OCS</p>